



# OUR LADY HELP OF CHRISTIANS

## BAPTISMS



### PROCEDURE

1. Parents must be Active parishioners. Godparents must be practicing Roman Catholics.
2. You will call the Coordinator for an interview session.
3. From the interview you will schedule the Baptism class.
4. You will attend a Baptism Class and receive forms to fill out. *Classes are held once a month.*
5. At the end of Baptism class you are provided a Donation Envelope.
6. Baptisms are held twice a month on Sundays (English and Spanish).

Please adhere to the above  
and read the forms!  
Thank you!

### CLASSES:

Ed Curran  
610-439-3065

### QUESTIONS:

Rectory: 610-432-9384  
[OURLADYHLP@AOL.COM](mailto:OURLADYHLP@AOL.COM)

# Our Lady Help of Christians Church

444 North Jasper Street, Allentown, PA 18109

Phone: 610-432-9384

Email: OURLADYHLP@aol.com

Fax: 610-782-9297

## BAPTISM CLASSES ED CURRAN 610-439-3065

**BAPTISM CLASSES (HELD IN THE RECTORY):**  
SPANISH: 3<sup>RD</sup> WEDNESDAY EACH MONTH, 7PM  
ENGLISH: 4<sup>TH</sup> WEDNESDAY EACH MONTH, 7PM

**BAPTISM DATES:**  
SPANISH: 2<sup>ND</sup> & 4<sup>TH</sup> SUNDAY AFTER 12PM MASS  
ENGLISH: 1<sup>ST</sup> AND 3<sup>RD</sup> SUNDAY AFTER 10AM MASS



*Through Baptism, God enables us to participate in his life in Jesus Christ and makes us his children. It is through this sacrament that we receive the Holy Spirit and become members of the People of God, of the Body of Christ, which is the Church.*

1. Please read and fill out "**Responsibilities and Requirements for Godparents/Sponsors**" before you commit to being a Sponsor. **Godparents must meet the Requirements. Form will need to be signed and sealed by Father Johnson if it is for another Parish.**
2. On the Baptism Information Form, please provide names and phone number of the Parents of the child.
3. Interview can be over the phone. Parent will coordinate a date to attend the Baptism class with the Coordinator.
4. For Baptism Class, the following will be needed/done:
  - a. **Child's original birth certificate (a copy will be made at the class)**
  - b. Completion of the Baptismal Information Form (**attached**)
  - c. Determination of parent's membership in the Parish. If they are not members, a Census Form must be filled out. **Parent will receive envelopes for the weekly collection Please use.**
  - d. Verification of Godparents' Responsibilities and Requirements as per form
  - e. Schedule date for Baptism Class for parents and godparents. Interviewer will complete Baptism Class Attendance Sheet
5. The Baptism Coordinator(s) will maintain a schedule as it relates to Baptism classes, interviews and dates in coordination with the Rectory Office.
6. During the Baptism Class, the Instructor will verify the names of Parents and Godparents in attendance from the Baptism Class Attendance Sheet that was filled out by the Interviewer. **Parents and Godparents with satisfactory attendance will be given a Participation Card.**
7. At the end of Baptism Class, the Instructor will provide a Donation Envelope (requested fee is \$50) to the parents for the day of Baptism.
8. A "Godparents Declaration" can be filled out by OLHC parishioners who seek to be Godparents at another parish and declare to have all the sacraments and requirements to the best of their Pastor's knowledge.

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## RESPONSIBILITIES AND REQUIREMENTS FOR GODPARENTS/SPONSORS



Check	REQUIREMENTS
	1. Be at least 16 years old.
	2. Be a practicing Roman Catholic (attend Mass regularly)
	3. Have received the Sacraments of: 1) Baptism; 2) Confirmation and 3) Holy Communion
	4. Be single (not cohabiting) or married within the Catholic church
	5. If not a member of Our Lady Help of Christians Parish, must provide a letter from your parish pastor certifying that you are eligible to be a Godparent.
	6. Must attend the Baptism Class, the date of which will be determined after the Baptism Interview with parent(s).

**SPONSOR NAME(S):** \_\_\_\_\_

**PARENTS NAMES:** \_\_\_\_\_

## CERTIFICATE OF ELIGIBILITY

SPONSORS' REQUIREMENTS MET: YES  NO  \_\_\_\_\_  
Signature of Coordinator

Is a member of this parish, in good standing and are competent. (SPONSOR 1)

Is a member of this parish, in good standing and are competent. (SPONSOR 2)

SIGNATURE: \_\_\_\_\_  
Fr. George J. Kochuparambil, Administrator

DATE AND SEAL: \_\_\_\_\_





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## BAPTISM INFORMATION FORM CHILD'S INFORMATION

Child's Name: \_\_\_\_\_ Male: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Female: \_\_\_\_\_  
 City/State of Birth: \_\_\_\_\_



## PARENT'S INFORMATION

Father: \_\_\_\_\_ Catholic? YES: \_\_\_ NO: \_\_\_ Sacraments? YES: \_\_\_ NO: \_\_\_  
 Mother: \_\_\_\_\_ Catholic? YES: \_\_\_ NO: \_\_\_ Sacraments? YES: \_\_\_ NO: \_\_\_  
 Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Mother's Cell Phone: \_\_\_\_\_ Father's Cell Phone: \_\_\_\_\_  
 Are the parents of the child to be baptized married by the Catholic Church: YES: \_\_\_ NO: \_\_\_  
 If Yes: Name, City and State of Church: \_\_\_\_\_  
 Are the parents (of the child to be baptized) members of OLHC Parish? YES: \_\_\_ NO: \_\_\_

## GODPARENT'S INFORMATION – IF NOT MEMBERS OF OLHC, A LETTER IS NEEDED FROM THEIR PARISH!

Godfather: \_\_\_\_\_ Catholic? YES: \_\_\_ NO: \_\_\_ Sacraments? YES: \_\_\_ NO: \_\_\_  
 Godfather's Cell Phone: \_\_\_\_\_ Married? YES: \_\_\_ NO: \_\_\_ Married by Catholic Church? YES: \_\_\_ NO: \_\_\_  
 Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
 Name of Godfather's Church: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
 Godmother: \_\_\_\_\_ Catholic? YES: \_\_\_ NO: \_\_\_ Sacraments? YES: \_\_\_ NO: \_\_\_  
 Godmother's Cell Phone: \_\_\_\_\_ Married? YES: \_\_\_ NO: \_\_\_ Married by Catholic Church? YES: \_\_\_ NO: \_\_\_  
 Godmother's Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
 Name of Godmother's Church: \_\_\_\_\_ City/Zip: \_\_\_\_\_

ENGLISH/SPANISH	INTERVIEW DATE:	INTERVIEWER:	BAPTISM CLASS DATE:	BAPTISM DATE:
Baptism Performed by:				